

Proceedings of 25th Governing Council Meeting held on 26.02.2019 at 11.00a.m.
At Conference Hall (I floor) at PET Engineering College, Vallioor – 627 117

Ref. No. PET/GC/2018-19 /25

Date: 26.02.2019

PRESENT: Prof. P.O.J. Leeba,
Chairman


Members Present:09

Sl. No	NAME OF THE MEMBERS
1.	Prof. P.O.J. Leeba, M.Tech., MISTE., FIE Chairman, College Governing Council
2.	Mr. N.Haja Mohideen Managing Trustee, PET Engineering College
3.	Mr. S.Khaja Mohideen Secretary, PET Engineering College
4.	Mr.S.M.Jamaludeen Treasurer, PETEC
5.	Mr. S.M.S. Hameed Previous Managing Trustee, PET Engineering College
6.	Mr. A. Mohamed Jaffar Previous Secretary, PET Engineering College
7.	Mr. Syed Meeran Ariff Previous Managing Trustee, PET Engineering College
8.	Prof. S.Abubucker, M.E., FIE., MISTE., MISTD. Previous Correspondent, PET Engineering College
9.	Dr. N. Mohamed Sheriff Principal, Member and Ex Officio Secretary, PET Engineering College

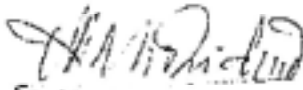

Principal
PET ENGINEERING COLLEGE
Vallioor - 627 117.


Points Discussed	Resolution
1) The meeting began with the Quirath at 2.00 p.m.	Quirath recited by Dr. N. Mohamed Sheriff, Principal of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council
3) Welcoming the new Governing Council members	The Chairman welcomed the new Governing Council members, Mr.N.Haja Mohideen, Managing Trustee, PET Engineering College Mr. S.Khaja Mohideen, Secretary, PET Engineering College and Mr.Jamaludeen, Treasurer, PET Engineering College.
4) Report and information submitted by the Principal	Read and ratified
5)Submission of the proceedings of IQAC minutes for the meeting held on 18.12.2018	After elaborate discussion it was unanimously approved.
6) Report on appreciation by Tamilnadu State blood Transfusion council	Trust members acknowledged the efforts taken by the YRC team and all the participants for their selfless service.
7) Recognition by ICT Academy for the valuable contribution of the institute for "Bridge '19 Fostering India for Industry 4.0' - An Industry-Institute Interactive program	The trust members acknowledge the initiatives of the co-ordinator and staff who have involved in the program.
8) Approval for Vettripadigal-2018 jointly organized by Puthiya Thalaimurai and PET Engineering College.	It was approved by the trust members and the member secretary was informed to formulate a committee for the successful conduct of the event.
9) To ratify the appointments made for the academic year 2018 -2019	Read and ratified
10) Submission of University Examination results for May /June 2018 & Nov /Dec -2018	The results of the previous semester were read and it was informed to take initiative to augment the results and take remedial measures to reform the setbacks.
11) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills	Read and ratified
12) To submit and approve the number of posts in each and every department to be appointed as per the norms of AICTE & Anna University for the academic year 2019-2020	After elaborate discussion it was approved.
13) As per the resolution passed in the previous GC meeting dated 02/12/2015, donation from Philanthropists were utilized for the following beneficiaries, Number of beneficiaries, Ø Merit scholarship : 150 Ø Economically weaker section: 160 Ø Sports: 47	The trust members thanked the contribution of the well-wishers.


14) To submit and approve the policy procedure for financial assistance to be provided to the staffs.	Read and ratified
15) Proposal to recruit Faculty for the following departments *CSE -2, *EEE-1, *Civil-1, *MECHANICAL-2, *ECE-3 *MCA-1 *MBA-2 *Maths -1, *Physical Director-1	Approved to recruit faculty for the given vacancies including physical director through proper selection committee.
15) *Feedback review committee reviewed and analysed the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process, threshold value is increased to 3.75 from 3 scale in feedback analysis. *List of faculty scored below threshold scale for 2018-19 odd was submitted	It was decided to arrange faculty improvement programs for challenging subjects
16) Any other points with the approval of the Chairman	Nil



Principal & Member Secretary



Chairman

 N. Haja Mohideen

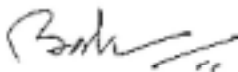
 S. Khaja Mohideen


 S. M. Jamaludeen

 S. M. S. Hameed

 S. Mohammed Jaitar

 Syed Nazam Arif

 S. Abubucker


Principal
PET ENGINEERING COLLEGE
Vallloor - 627 117.

Proceedings of 26th Governing Council Meeting held on 02.08.2019 at 10.45a.m.
At Conference Hall (I floor) at PET Engineering College, Vallloor – 627 117

Ref. No. PET/GC/2019-20 /26

Date: 02.08.2019

PRESENT: Prof. P.O.J. Leeba,
Chairman

Members Present:09

Sl. No	NAME OF THE MEMBERS
1.	Prof.P.O.J. Leeba,M.Tech.,MISTE.,FIE Chairman, College Governing Council
2.	Mr. N.Haja Mohideen Managing Trustee, PETEC
3.	Mr. S.Khaja Mohideen Secretary, PETEC
4.	Mr.S.M. Jamaludeen Treasurer, PETEC
5.	Mr. S.M.S. Hameed Former Managing Trustee, PETEC
6.	Mr. A. Mohamed Jaffar Immediate past Secretary, PETEC
7.	Mr. Syed Meeran Ariff Former Managing Trustee, PETEC
8.	Prof. S.Abubucker, M.E.,FIE.,MISTE.,MISTD. Former Correspondent, PETEC
9.	Dr. N. Mohamed Sheriff Principal, Member and Ex Officio Secretary, PETEC


Principal
PET ENGINEERING COLLEGE
Vallloor - 627 117.

Points Discussed	Resolution
1) The meeting began with the Quirath at 10.45 a.m.	Quirath Dr. N. Mohamed Sheriff, Principal of PET Engineering College.
2) Welcome by the Chairman	Prof. P. O. J Lebba, Chairman of PET Engineering College, welcomed all the members of Governing Council
3) Report and information submitted by the Principal.	The Governing council appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the staff.
4) To submit and approve the proceedings of the IQAC meeting held on 26.06.2019	After elaborate discussion it was approved.
5) The reconstituted committee list has been submitted for approval	The new committee list is approved by the GC members. The member secretary was informed to encourage the effective functioning of all the committees.
6) To ratify the appointments made for the academic year 2019 -2020	Read and ratified
7) List of Staff members who left the institution in the academic year 2018-2019 (Even)	The trust members suggested to retain experienced faculty to upgrade the quality of the institution
8) Report on admission made in the last academic year 2018- 2019	Read and ratified
9) To approve the sanctioned amount for the utility of faculty development programs/ workshops and membership fee to enrich their skills	The Managing Trustee appreciated the efforts taken by the staff and the Secretary asked the Member Secretary to motivate the faculty to upgrade their knowledge by involving in research, publishing papers and authoring books.
10)To submit and approve the number of post in each and every department to be appointed as per the norms of AICTE & Anna University for the academic year 2019-2020	The required number of recruitments for each post was approved and permission was sanctioned to make appointments properly through constituted selection committee
11) Submission of ISO 2015 Certification Report	The member Secretary was informed to follow the instructions and guidelines mentioned in the audit report to ensure the quality assurance of the institution
12) To submit the audited statement for the financial year ending 31st March 2019 issued by Antony & Co Chartered Accountant.	Read and ratified
13) It was decided to allocate fund for general maintenance	Read and approved
14) Committee and policy should be approved. for financial assistance to be provided to the staffs.	The trust members appreciated the efforts taken by the staff and the Managing Trustee asked the Member Secretary to motivate the faculty to upgrade their knowledge by involving in research, publishing papers and authoring books.
15) Proposal to recruit Faculty for the following departments *CSE -1, *EEE-1, *Civil-2, *Mechanical-4, *English-1 *Physics-2, *Chemistry-1 *MCA-2	Approved to recruit Faculty for the given vacancies to avoid deficit manpower.

*MBA-2 *Maths -1,	
16)The proposal for installing smart classroom was submitted	The Managing trustee informed the Member Secretary to entrust the responsibility of installation of smart classroom to the Head of the Department of Civil.
17) Wifi connectivity to be enabled for the whole institution	The Managing trustee informed the Member Secretary to inform the SAC to coordinate the installation Wifi Connectivity for the whole institution.
18) Proposal to increase Internet connection bandwidth from 50 to 100 MBPS reiterated	Approved & sanctioned
(9)*Feedback review committee was framed to review the feedback collected from students, teachers and stake holders. * To improve the quality of teaching learning process , threshold value is increased to 3.75 from 3 scale in feedback analysis. *List of faculty scored below threshold scale for 2018-19 even was submitted	It was decided to arrange faculty improvement programs for challenging subjects and promote staff to attend conferences / Seminars in other institutions
20) Any other points with the approval of the Chairman	Nil

Principal
Principal & Member Secretary

Chairman
Chairman

N. Haja Mohideen
N. Haja Mohideen

S. M. Jamaludeen
S. M. Jamaludeen

S. Khaja Mohideen
S. Khaja Mohideen

S. M. S. Hameed
S. M. S. Hameed

S. Abubucker
S. Abubucker

Syed Meesan Ariff
Syed Meesan Ariff

S. Mohammed Jaffar
S. Mohammed Jaffar

Principal
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